**The Harpur Trust**

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| **University Bursary -** Application Form |

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| **Please read the guidance notes carefully before completing this form.****If you need a copy of this form in an alternative format, please contact us and we will try to assist.** |

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| **1. Personal Details** |
| **First Name** | **Family Name** |
|  |  |
| **Date of Birth** | **Gender** |
|  |  |
| **Home Address** |
| **Postcode:** |
| **How long have you lived there?** |  |
| **If less than 2 years, what was your previous address?** |  |
| **Please indicate your residential status** | British Citizen / EU Citizen / Indefinite Leave to Remain in UK / Other (please give details)…………………………………………. |
| **Home Telephone Number** | **Mobile Telephone Number:** | **Email Address:** |
|  |  |  |
|  **2. Your Post 16 education** |
| **Name of school or college currently attended** | **From (date)**  | **To (date)** |
|  |  |  |
| **3. Your education since the age of 13**  |
| **Name of school or college**  | **From (date)**  | **To (date)** |
|  |  |  |
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|  **4. Your academic qualifications** |
| **We want to know the predicted grades from your current courses and the grades of the qualifications you have already gained e.g. GCSEs. Please begin with your current courses and indicate whether grades are actual or predicted.** |
|  | **Course** | **Date** | **Actual Grade** | **Predicted Grade** |
| **Current course** |  |  |  |  |
| **Existing qualifications** |  |  |  |  |
| **5. Degree course you intend to follow** |
| **First Choice: Name of University or Institution** | **Title of Course** | **Qualification** | **Start Date** | **End Date** |
|  |  |  |  |  |
| **Second Choice: Name of University or Institution** | **Title of Course** | **Qualification** | **Start Date** | **End Date** |
|  |  |  |  |  |
| **6. Your financial circumstances** |
| **Have you applied to Student Finance England for a loan for tuition fees, a maintenance grant or maintenance loan? If yes, please give details and attach evidence.** | **Yes / No**What was the outcome, if known? |
| **What are the annual tuition fees charged by your chosen university?** |  |
| **What is the maximum bursary offered by your chosen university?** |  |
| **Have you applied for the bursary? If not, please tell us why.** |  |
| **Have you applied for any other help with your university studies e.g. scholarships or grants from other charities or trusts?***Please note, if your school / college benefits from Connolly Foundation bursaries you must decide whether you wish to apply for their award or a Harpur Trust bursary. We share names of applicants and will reject applicants who have applied to both schemes.* | **Yes / No**If yes, please tell us which organisations you have applied to and what the outcome was. |
| **Do you have a job?** | **Yes / No**If yes, please tell us:1. What job you do
2. Whether you are expected to contribute to household expenses
 |
| **Will you or your family be making any provision towards your study costs?** | **Yes / No**If yes, please give details. |
| **7. Your personal circumstances** |
| **Where do you live? (please circle)** |
| **Two parent home** | **One parent home** | **With guardian(s)** | **Independently** | **Other****……………………** |
| **How many dependents apart from you live at home?** |  |
| **Please provide details of your parent(s) or guardian(s) income. Evidence may be requested. If you are living independently, please provide details of your own finances.** |
| **Monthly Income** | **£** |
| **Universal Credit** |  |
| **Income Support / Jobseekers Allowance / Employment Support Allowance** |  |
| **Other benefits (e.g. tax credits, child benefit etc.)** |  |
| **Pension** |  |
| **Wages** |  |
| **Other** |  |
| **Other** |  |
| **Total Monthly Income** |  |
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| **Have you ever received any benefits such as free school meals or the 16-19 Bursary whilst you have been at school or college?** Please give details. |  |
| **Have you received any additional financial support through your school or college?** Please give details and the amount received. |  |
| **Has anyone in your family been to University?** Please give details. |  |
| **8. Student supporting statement** |
| **Students must provide a written statement of no more than 500 words (one sheet of A4) to include the following information:*** What you have gained from your post 16 education
* Why you have chosen your particular course
* Why you have chosen the universities identified
* What you hope to get out of university and your ambitions for the future
* What personal and educational challenges you have had to overcome to reach this stage in your education
* Why you feel you meet the Bursary criteria and are a suitable candidate for extra help from The Harpur Trust
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| **9. Tutor supporting statement** |
| **Please ask a relevant tutor (a person who knows you well) to provide a signed supporting statement / character reference, to explain how you may benefit from the bursary programme and details of your current situation. Written statements should be no more than 500 words (one sheet of A4).****Please attach the supporting statements to your application form.** |
| **10. Student declaration** |
| **I declare that all the information given is a full, frank and accurate disclosure of the personal and financial circumstances relevant to this application.***The information provided on this form will be used to assess your application for a bursary from The Harpur Trust. Should your application be successful it will become part of the record that we maintain for post course monitoring. Should your application not be successful we will retain this form for one month after which it will be destroyed. We may contact relevant third parties such as your school / college and the university you attend to verify the information you have provided or to obtain additional pertinent information about you. By submitting this application you give your consent for us to make these enquiries.* |
| **Signed** |  |
| **Date** |  |

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|  **General Data Protection Regulation** |
| **In accordance with the GDPR we require your consent to use and store any personal data entered on this application form. Submitting your application confirms that you have given your consent. You can withdraw your consent at any time by contacting us at** **grants@harpurtrust.org.uk** **and we will remove your personal data from our database.****The Harpur Trust will treat any personal data you provide in line with the Data Protection Act 1998 and The Trust’s Privacy Statement (available on The Trust’s website)** |

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| **Please send the form to:***Community Programmes Office**The Harpur Trust. Princeton Court, Pilgrim Centre, Brickhill Drive, Bedford, MK41 7PZ**Tel: 01234 369500 Fax: 01234 369505 Email:* *grants@harpurtrust.org.uk* |

**Equality and Diversity Monitoring**

We will use the information from this questionnaire to monitor our services and make sure we are treating everyone in a fair and equal way. The questions are designed gather data about our applicants relation to the characteristics protected under the Equality Act 2010.

We will keep the information from this questionnaire confidential and store it in line with the Data Protection Act 1998 and the Harpur Trust’s Privacy Statement which is available on our website. You do not have to fill in this questionnaire but we hope that you will.

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| **1** | **What is your gender (please tick)?** |
|  | Male | [ ]  | Female | [ ]   | Other | [ ]  | Prefer not to say | [ ]  |

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| --- | --- |
| **2** | **How would you describe your ethnicity (please tick)?** |
|  | **White:** | **Black or Black British:** | **Other ethnic group:** |
|  | British — English, Scottish, Northern Irish or Welsh | [ ]  | Caribbean | [ ]  | Any other ethnic group | [ ]  |
|  | Irish | [ ]  | African | [ ]  | Prefer not to say | [ ]  |
|  | Any other white background | [ ]  | Any other Black background | [ ]  |  |  |
|  | **Mixed ethnic group** | **Asian or Asian British:** |  |
|  | White and Black Caribbean | [ ]  | Indian | [ ]  |  |  |
|  | White and Black African | [ ]  | Pakistani | [ ]  |  |  |
|  | White and Asian | [ ]  | Bangladeshi | [ ]  |  |  |
|  | Any other mixed background | [ ]  | Chinese | [ ]  |  |  |
|  |  |  | Any other Asian background | [ ]  |  |  |

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| **3** | **Do you consider yourself to have a disability as defined under the Equality Act (please tick)?** |
|  | Yes | [ ]  | No | [ ]  | Don't know | [ ]  | Prefer not to say | [ ]  |