 **The Harpur Trust**

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| **Monitoring Report – Community Grants** |

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| **The details that you provide will help us to develop our grant giving programmes and practices. We aim to learn something useful from every grant that we make.****We would particularly like to find out about the people who benefitted from the work – so any statistical information you have recorded on them will be valuable.****If you need a copy of this form in an alternative format, please contact us and we will try to assist.** |
| **Name of organisation** |  |
| **Title of project** |  |
| **Grant amount** |  |
| **1. In your application you summarised the main objectives of your application to The Harpur Trust as:** |
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| **2. Did you objectives change over the course of the project? If yes, please describe below.** |
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| **3. What did you achieve with the grant?** |
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| **4. Who benefited and how? *(We are interested in any statistical information you have gathered. This includes the number of people who benefited, their ages, main ethnic groups, the wards they live in, disabilities etc.)*** |
| **Which wards did they come from (if known)?** |
| Brickhill |  | Eastcotts |  | Kempston West |  | Queen’s Park |  |
| Bromham and Biddenham |  | Elstow and Stewartby |  | Kempston North |  | Riseley |  |
| Castle |  | Goldington |  | Kempston South |  | Sharnbrook |  |
| Cauldwell |  | Harpur |  | Kingsbrook |  | Wilshamstead |  |
| Clapham |  | Harrold |  | Newnham |  | Wootton |  |
| De Parys |  | Kempston East and Central |  | Oakley |  | Wyboston |  |
|  |  | Kempston Rural |  | Putnoe |  | Entire Borough |  |
| **Please tell us how many people in each category benefitted** |
| **Age** | **Pre-school (0-4):** | **School age (5-18):** | **Young People (18-24):** | **Adults:** | **Older People (60+):** |
| **Gender** | **Male:** | **Female:** |
| **People with a disability:** |  |
| **Ethnicity** |
| **White** | **British:** | **Irish:** | **Other White:** |
| **Mixed Race** | **White and Black Caribbean:** | **White and Black African:** | **White and Asian:** | **Other Mixed Race:** |
| **Black or Black British** | **Caribbean:** | **African:** | **Other Black:** |
| **Asian or Asian British** | **Indian:** | **Pakistani:** | **Bangladeshi:** | **Other Asian:** |
| **Other (please state)** |  |
| **5. Outcomes** |
| In your application, you identified the following outcomes which you hoped your project would have:Please explain whether these outcomes were achieved, and how.Were there any unexpected outcomes? Can you tell us any more about how people benefited? |
| **6. What have you learned from the project?** |
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| **7. Did you encounter any particular problems in the course of the work, and how were these overcome? With hindsight, would you have done anything differently?** |
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| **8. Were there any safeguarding issues on the funded project, during the funded period? Please tell us about any safeguarding incidents, and whether you filed a serious incident report with The Charity Commission.**  |
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| **9. How did you spend the money? Please use the budget headings provided in your application form.** |
| **Item** | **Cost** |
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| **Total** |  |
| **10. Did the grant help you to raise funds from any other sources? Please give details.** |
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| **11. Will the project continue now that our grant has come to an end? If so, how will it be funded?** |
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| **12. How did you publicise the support you received from The Harpur Trust? Please attach examples such as press cuttings, news releases, social media screen shots or flyers. If you have any digital photographs of the project which we can use in our publications, please email them to us at** **grants@harpurtrust.org.uk** |
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| **13. Is there any other feedback you wish to give The Harpur Trust on your project or our processes?** |
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| **This form was completed by:** |  |
| **Date:** |  |
| **Role in the organisation:** |  |
| **Contact details:** |  |
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| **General Data Protection Regulation** |
| **In accordance with the GDPR we require your consent to use and store any personal data entered on this form. Submitting your report confirms that you have given your consent. You can withdraw your consent at any time by contacting us at** **grants@harpurtrust.org.uk** **and we will remove your personal data from our database.****The Harpur Trust will treat any personal data you provide in line with the Data Protection Act 1998 and The Trust’s Privacy Statement (available on the Trust’s website).** |

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| **Please send the report to:***Community Programmes Office**The Harpur Trust, Princeton Court, Pilgrim Centre**Brickhill Drive, Bedford, MK41 7PZ**Tel: 01234 369500 Fax: 01234 369505 Email:* *grants@harpurtrust.org.uk* |